**St Francis Music Society**

**AGM Minutes Sept 29, 2021**

The Annual General Meeting of the SFMS was held via zoom on Sept 29, 2021

SFMS Executive Attendees:

President: Darlene Senger

Vice President: Valerie Zajac

Treasurer: Renee Seward

Secretary: Jurgen Hartloper

Fundraising Coordinator: Andrew Springett

Uniform Coordinator: Deborah Perrier

Web Master: Roberta Lee

Volunteer Coordinator: Anne Ang- Becker

Saint Francis School Attendees

Brigida Battistessa – Music Director

Joan Lingelbach – Vice Principal

Society Members: 74 (detailed list attached)

**1.Call to Order: 7:01 PM**

**2.Prayer and Land Acknowledgement: Joan Lingelbach (VP)**

**3.Welcome to the Attendees: Darlene Senger**

Darlene Senger (SFMS President) read the SFMS Music Society Mission: financial, physical, learning and clinician support provided to Music department. The main focus is on fundraising.

The grade 10 Parents were welcomed.

**Mrs. Battistessa, Music Director** gave thanks to the 4 board members stepping down as their kids are graduated or no longer in the band program.

**4.Adopt 2020/21 AGM Minutes**

1. Andrew Springett
2. Elijah Bastos

**5. Financial Report** – Renee Seward

-See Attachments Balance Sheet, Profit and Loss Statements and Budget sheets

This has been an unusual year, we spent less and fundraised less.

The books have been reviewed by 2 members of the Music Parents group and have been verified.

Renee went through the Balance Sheet, Profit and Loss Statements and Budget sheets.

* Income just under 8,000.00
* Large part of our profit was from the Purdy’s Fundraiser.
* Other Fundraising campaigns were the Soup and \stew sales and Bottle Drive.
* Budget 19,000 (came under this)
* Biggest expense is usually the clinicians. Higher expense was Covid equipment (masks, bell covers, cleaning supplies and plexiglass)
* Fell short on our spending by 4,900
* Rainy Day Fund – investes in GIC’s
  + 10,000 matured and put in General operating account.
* Account Balances
  + GIC 20, 500
  + GIC 10,000
  + General chequing account 19,000
  + Raffle Account – used for AGLC activities
  + 50, 040.00 liquidable assets
  + No liabilities or monies owing

***Budget 2020/2021 accepted (1st: Roberta Lee 2nd: Anne Becker – ACCEPTED)***

**Budget 2021/2022**

Proposed Budget sheet (attached)

Renee described a comparison between the 2020/2021 and 2021/2022 Budget sheets

Fiscal Year July – June

Differences:

Usual 1000.00 music trip expense

Uniforms (cleaning)

8000.00 school support (clinicians, extra equipment…)

3000.00 scholarships

500.00 business expenses

150 GST and unexpected expenses

Music equipment not covered by school.

Annual Insurance 800.00

Therefore: 18, 500 proposed budget

18,500.00 fundraising goal.

Reminder that donations are tax deductible and a receipt can be provided.

**6.Director Report (*Mrs. Battistessa, Music Director)***

Mrs. Battistessa welcomed all to the meeting and is really enjoying all the students.

-Teaching band for 20+ years

-enjoying playing in person and welcomed the new grade 10’s.

-Meeting goals in the curriculum.

Audiences will be limited this year due to COVID.

Performances:

-December 9, 2021 virtual concert on Dec 9th. Not feasible to rent the Rosza Centre with limited ticket sales.

-November 15th 2021 Concert at Ironwood for Jazz groups

-2 parents per child in ensembles

-Esofy (sic) performance

Discussed the possibility of a trip: ***Whistler Cantando music festival April 21-24, 2022***

Presentation by Kimberly Natt (Ellison Tours)

Discussed the safety and health precautions that the tour company would put into place

* 24/7 team available
* Flying instead of coach
* Condo hotel 1 student per bed and 2 to a room
* Proof of vaccination would be required.
* Students kept in bubble – reduced mingling and meals to be eaten together
* Performances separated and not open to audience

Discussed possible itinerary

-Whistler BC Contando Music Festival April 21 – 24, 2022

-5 days and 4 nights

Discussed insurance (premium protection plan) includes 80% cancelation refund for Covid reasons and 100% refund for unexpected reasons. Covid Medical insurance covered including quarantine coverage.

Cost would be based on number of students attending:

Costs could be approx. 1800.00 per student.

* 75-80 students : 1425.00 + 190.00 insurance (approx. 1600.00/student)
* 45-50 students: 1680.00 + 190 insurance (approx. 1800.00/student)
  + 45 students would be the least to travel.
  + Concern of instrumentation and coverage
  + Open to all ensembles

Parents asked about chaperone possibilities.

-chaperone costs are included as they are on call 24/7 during the trip

-unsure the numbers needed

-chaperones will require training and background checks

**Mrs. Battitessa:**

**- asked for input from parents and any concerns they may have (email to her)**

**-Will take the trip information and feedback to the admin and see if the trip can proceed.**

**7. President Report**

Thank you’s extended to Mrs Battitessa, Mr. Oberhammer, Mr. Berger, Admin and the St Francis School for making this programme available to us.

**The current Board member were introduced:**

President: Darlene Senger

Vice President: Valerie Zajac

Treasurer: Renee Seward

Secretary: Jurgen Hartloper

Fundraising Coordinator: Andrew Springett

Uniform Coordinator: Deborah Perrier

Web Master: Roberta Lee

Volunteer Coordinator: Anne Ang- Becker

**Summary of the year:**

2 virtual concerts

Invite to National Competition (Video entry)

Played throughout the year

Fundraisers: Purdy’s and Soups and Stews

8. **Fundraising Coordinator Report – Andrew Springett**

Described the proposed fundraiser campaigns:

* Purdy’s Chocolate (online – started beginning of October)
* Raffle – Custom hand-built guitar built and donated by a band parent.
  + Custom Handbuilt Guitar in the style of a Fender Stratocaster. Pearl black with an all maple neck. Handmade pickups and full setup. (proposed for Nov – May)

**9.Volunteer Coordinator Report: Anne Ang-Becker**

* Thank you to all the volunteers last year. Volunteers to be recruited as needed.

**10. Elections**

This year we require the following positions to be filled as the board members are stepping down due to their children no monger in band and/or graduating.

* President: Anne Yee (by acclimation)
* Secretary: Marina Kerr (by acclimation)
* Uniform Coordinator: Carolina Jalda (by acclimation)
* Treasurer: Al Thompson (by acclimation)

Continuing members:

* Vice President: Valerie Zajac
* Fundraising Coordinator: Andrew Springett
* Web Master: Roberta Lee

Congratulations to the new Board Members and thank you to all who attended the meeting.

**11. Meeting adjourned: 9:50 PM**

**Attendees List: (placed name in Zoom Chat)**

Michelle Castromayer Karen Kelm Lyra Varin Leila Lintos

Marina Kerr Claudia Tecuceanu Radu Tecuceanu Carlos Herrador

Andy Wong Leila Linton Katheryn Cavenaugh Cindy Pietracupa

Scott Zimmer Elazabeth Wong Murina Krah Rochelle Lantabo

Maxwell Vonkeman Patti Chen Victorina Soreano Pamela Giesbrecht

Maryna Derega Dave Walker Adenike Fam Akinoa Pedro Gomez

Joan Lingelbach Marta Long Renee Seward Hedjazi

Roberta Lee Carla Braaton Josephine Kong Christine

Christina Thompson Donna Moyle Natalie Khou Monique Tobicoe

Cartna Pinheiro Teresa (Xiaotong) Fu Serge Nyrinkwaya Catherine Kowal

Cynthia Albert-Benatt Jeff Fuller Tim Ironside Kathy Zhang

Samarya Slade Annabelle Ilagan Reina Bendig Christina Silbernagle

Rochelle Lontabo Sharlene Fritz Nancy Papanoklaou Suna Yuk

Augusto Bastos Maria Graza Mayssa Shalboub Tanta Bartran

Anne Becker Usha John Carolina Jaida Julie Marsh

Alexia McDonald Vera Fothringham Shannon Ramsay Val DeMarco

Chris Bendig Yumiko Bendig Emmanual Osei Cathy Draper

Debbie Olynuk Darlene Senger Valerie Zajac Jurgen Hartloper